

ALPINE BUILDINGS

01

ORDERING.

Congratulations you have already completed the first important step!

02

PAPERWORK.

You will receive an agreement to sign, a tax invoice for a deposit, and a building consent form.

03

PLANS DRAWN.

We will get plans drawn up based on the agreement you have signed. We will then send the plans to our structural engineer for the final sign-off. If you have any design changes at this stage, please let us know as soon as possible.

04

BUILDING CONSENT.

We will start on paperwork for your building consent. This will be lodged once the shed has been signed off by our structural engineer, and when we have received your deposit. The council has up to 20 days to process your consent, but their lead times can take longer if any RFI's (Request For Information) are lodged from the council.

We will call you when the consent has been approved. We will also pay for any invoices from the council and forward the costs onto you, which will prevent the consent from being delayed in final stages.

05

KITSET MATERIALS.

While your building consent is working its way through council, we will order the materials required for your shed. During this stage we will also send you your final account.

06

DELIVERY.

Once the building consent is approved and your kitset is ready to be dispatched, we will contact you to arrange delivery. Included in the kit will be a building site sign which can be hung on your fence or gate. This will help building inspectors and contractors find the correct building site.

07

FINAL ACCOUNT.

Please pay your final account on or before delivery.

08

INSTALLATION.

Please let us know if you would like a recommendation for a reliable builder in your area. If you are installing the kitset shed yourself, there are simple, straightforward instructions included in your kit. Feel free to call our team if you have any problems at all.